



NEW HAVEN PUBLIC SCHOOLS

MEMORANDUM

Joseph Barbarotta
Executive Director
Facilities Services



To: Finance and Operations Committee

From: Joseph Barbarotta

Re: F&O Agenda Item/For Approval
Award of Contract for On Call Roof Repairs

Meeting Date: June 1,2020

cc: John Barbarotta, Luz Perez

375 Quinnipiac Ave
New Haven, CT 06513
Tel. (475) 220-1631
Fax. (203) 936-5229

For consideration and approval of the **Award** of Contract #21587 to **Eagle Rivet Roof Service, 15 Britton Road, Bloomfield, CT** for On Call Roofing Services for the NHPS for Fiscal Year 2020-21.

Amount of Contract: Not to exceed \$150,000.

Funding Source: 2020-2021 Capital Projects

Key Questions:

- 1. Please describe how this service is strategically aligned with school or District goals.**
The service is to perform roofing repairs throughout the district.
- 2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.**
The contractor's performance is inspected by the board of education staff and the repairs are tracked through our work order system as well as a web based system provided by the contractor. The contractor's system records and maps out all repairs that are tracked to assure we do not pay for the same repairs multiple times.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.**
This contract is being awarded to the lowest of three bidders. This is the current contractor and the contract has a \$3.00 per hour decrease as the hourly rate this fiscal year is \$68.00 per hour and the new contract for fiscal year 2020-21 is for \$65.00 per hour. The inspection portion of the bid remains the same. This contractor has been vetted and they hold all the necessary certifications required to maintain the warranties in the bid.

See award letter attached.



MEMORANDUM

BUREAU OF PURCHASES

CITY OF NEW HAVEN



Michael V. Fumiatti, Purchasing Agent
 200 Orange Street, New Haven,
 Connecticut 06510
 Telephone (203) 946-8201
 Facsimile (203) 946-8206

CONTRACT AWARD MEMO

TO:	Michael V. Fumiatti, Purchasing Agent		
FROM:	John Barbarotta- Facilities		
DATE:	April 3, 2020		
CONTRACT NAME:	Roofing Repairs and Inspections		
CONTRACT # CONTRACT START AND COMPLETION DATE:	July 1, 2020– June 30, 2021		
PROJECT #	21688		
Contractor's Name:	Eagle Rivet Roof Service		
Address:	15 Britton Drive		
City, State, ZIP:	Bloomfield, CT 06002		
Contractor Contact:	David Neitch		
Telephone:	860-953-1231	Fax	
Vendor Code:	55105	Ship To:895	Bill To : 895
Amount of Contract:	\$150,000		
Account # to charged:	Awaiting new account numbers		

Authorized signatory, please sign this form after your name: By signing you indicate that you are authorized to charge against this account and that this account is appropriate for the work being contracted.

If you agree with the apparent low bidder, please respond within 5 business days.

Should you have any questions or concerns, do not hesitate to contact me.

Please do not enter a requisition for this award.

Primary Responses

Success: All data is valid!

Status	Bid/No Bid Decision	#	Item/Description	Quantity Required	Unit of Measure	Unit Price	Total Cost
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Numeric

Labor

Success: All values provided	Bid	#1-1	General Labor	250	Hourly	\$ 65.00	\$ 16,250.00
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Roof Inspections

Success: All values provided	Bid	#2-1	Roof inspections	250000	Square foot	\$ 0.01	\$ 1,625.00
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